Minutes of the October 13, 2026 regular meeting at 7:00 p.m. of the Council of the Municipality of the Township of Arundel, held at the Community Hall, 60 Route Morrison, Arundel.

Present at this meeting are:

Mayor Marc Poirier, Councillors Carole Brandt, Chantal Pieters, Terence Flanagan and Daniel Fournier and Jonathan Morgan.
The Director General and Clerk-Treasurer, Philip Toone, is also present.
Councillor Yves Barrette is absent.

Unless otherwise indicated, the mayor abstains from exercising his right to vote for the duration of this meeting.

1. ESTABLISHMENT OF QUORUM AND OPENING OF THE MEETING

Mayor Marc Poirier establishes quorum, welcomes those present and opens the regular meeting. The time is 7:00 PM.

2. ADOPTION OF AGENDA

2026-10-158 2.1 It is proposed by Councillor Daniel Fournier and unanimously resolved by those councillors present to adopt the agenda.

1. ESTABLISHMENT OF QUORUM AND OPENING OF THE MEETING
2. ADOPTION OF AGENDA
3. CURRENT BUSINESS - ANNOUNCEMENTS
4. QUESTION PERIOD
5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS
   - 5.1 Adoption of minutes for the regular meeting of September 8, 2026
   - 5.2 Adoption of minutes for the special meeting of September 22, 2026
6. NOTICE OF MOTION AND BY-LAW
7. FINANCIAL AND ADMINISTRATIVE MANAGEMENT
   - 7.1. List of accounts payable on October 1st, 2026
   - 7.2 PG Solutions – renewal 2027
   - 7.3 Closing of municipal office – Holiday season 2026-2027
   - 7.4 Hiring – Permanent position – Driver / Winter maintenance / labourer
   - 7.5 Account 1998-95-8404 correction – refund
   - 7.6 Budget 2027 and Triennial plan 2027-2029 – Special meeting date for presentation and adoption
   - 7.7 Regular meeting calendar 2027
8. PUBLIC WORKS AND MUNICIPAL FACILITIES
   - 8.1 Beaven Creek Brayden Pavilion – door repairs
   - 8.2 Skating rink maintenance – 2026-2027 winter season
   - 8.3 Citizen Home – carpet installation - supplementary
9. PUBLIC SAFETY
   - 9.1 First responder service – Budget 2027
10. URBAN PLANNING AND ENVIRONMENT
11. RECREATION, CULTURE AND COMMUNITY LIFE

11.1 Reseau Biblio – 2027 Tariff
11.2 Remembrance Day – Wreath – Donation to Legion
11.3 Elder Outreach – request for financial support

12. MAYOR'S COMMUNICATION TO THE PUBLIC

13. COMMUNICATION FROM COUNCILLORS TO THE PUBLIC

14. QUESTION PERIOD

15. ADJOURNMENT OF MEETING

ADOPTED UNANIMOUSLY

3. CURRENT BUSINESS – ANNOUNCEMENTS

4. QUESTION PERIOD

5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS

5.1 Adoption of the minutes of the regular meeting of September 8, 2026

WHEREAS a copy of the minutes of the regular meeting of September 8, 2026 has been given to each member of the Municipal Council;

2026-10-159 **THEREFORE** it is proposed by Councillor Jonathan Morgan and unanimously resolved by those councillors present to :

ADOPT the minutes of the regular meeting of the Municipal Council held on September 8, 2026.

5.2 Adoption of the minutes of the special meeting of September 22, 2026

WHEREAS a copy of the minutes of the special meeting of September 22, 2026 has been given to each member of the Municipal Council;

2026-10-160 **THEREFORE** it is proposed by Councillor Carole Brandt and unanimously resolved by those councillors present to :

ADOPT the minutes of the special meeting of the Municipal Council held on September 22, 2026.

6. URBAN PLANNING AND ENVIRONMENT

7. FINANCIAL AND ADMINISTRATIVE MANAGEMENT

7.1 List of accounts payable on October 1st, 2026

WHEREAS Council has examined the disbursements made and to be made for accounts payables on October 1st, 2026;

2026-10-161 It is **MOVED** by councillor Jonathan Morgan and **ADOPTED** unanimously by those councillors present to **APPROVE** the following disbursements as of October 1st, 2026 as presented:

Comptes à Payer 28 août au 1 octobre 2026	
Fournisseurs	Montant
BureauTech	65.56 $
Cain Lamarre	2 206.25 $
Canadian Tire	137.11 $

Centre d'Action Bénévole Laurentides	392.66 $
Couvre Planchers Mario St-Amour	5 911.63 $
Denis Dubé Avocat	3 236.24 $
EMS	6 105.17 $
Energies Sonic	4 227.20 $
FQM Assurances	99.19 $
Graphica Impression	784.02 $
Homewood Santé	80.84 $
Librairie Carcajou	338.04 $
Martech Signalisation	319.98 $
Médialo	407.01 $
RIMRO - 3e versement de 3	20 809.00 $
Rona Forget Mont-Tremblant	105.45 $
SCFP, Local 4852	559.87 $
Sécurité Publique Québec - 2 de 2	55 246.00 $
Service d'Entretien Ménager MC	1 046.27 $
Tramweb	120.72 $
Liste de chèques et prélèvements émis	
Bell Canada	124.60 $
Hydro Québec	2 850.72 $
Frais de banque	176.70 $
Salaire et contribution d'employeur	69 156.04 $
Visa	216.20 $
Petite caisse - conciliation	51.20 $
TOTAL	**174 793.77 $**

7.2 PG Solutions – renewal 2027

WHEREAS the maintenance and support contracts for the Mégagest and AccèsCité Territoire software applications provided by PG Solutions must be renewed for the year 2027;

2026-10-162 THEREFORE, it is moved by Councillor Terence Flanagan and unanimously resolved by those councillors present to:

RENEW the maintenance and support contract for the Mégagest and AccèsCité Territoire software applications provided by PG Solutions for the period from January 1 to December 31, 2027, in the amount of $14,734.00 (before taxes)

THAT this amount be drawn from the designated budget account.

7.3 Closing of municipal office – Holiday season 2026-2027

WHEREAS Article 13.01, “Paid Holidays,” of the collective bargaining agreement for the Municipality of Arundel Township provides for time off during the holiday season;

2026-10-163 THEREFORE, it is moved by Councillor Daniel Fournier and unanimously resolved by those councillors present to:

CLOSE the municipal office during the holiday season from Wednesday, December 23, 2026, through Tuesday, January 5, 2027, inclusive.

7.4 Hiring – Permanent position – Driver / Winter maintenance / labourer

WHEREAS the Municipality diligently conducted a call for applications to fill the position of Driver / Winter Maintenance Worker / Day Laborer during August and September 2026;

WHEREAS the Director general and the Public Works Team Leader recommend hiring Mr. David Mclaughlin for the position of Driver / Winter Maintenance Worker / Day Laborer;

WHEREAS the compensation and benefits are as provided for in the collective agreement, at the hourly rate for Echelon 3, with a 40-hour workweek, plus a cell phone allowance at a maximum rate of $40 per month;

2026-10-164 THEREFORE, it is moved by Councillor Chantal Pieters and unanimously resolved by those councillors present to:

HIRE Mr. David Mclaughlin for the position of Driver / Winter Maintenance Worker / Day Laborer for the Municipality of Arundel Township, with a start date of November 2, 2026, at the hourly rate for Step 3, with a six-month probationary period, plus a cell phone allowance at a maximum rate of $40 per month;

THAT this expenditure be charged to the designated budget account.

7.5 Account 1998-95-8404 correction – refund

WHEREAS a clerical error occurred in the file for the property with registration number 1998-95-8404;

WHEREAS the new construction file was closed prematurely before the work was completed;

WHEREAS this premature closure affected the property's assessed value and, consequently, the applicable tax assessment;

WHEREAS, as a result of this error, an overpayment was collected on the tax bill for this property;

2026-10-165 THEREFORE, it is moved by Councillor Jonathan Morgan and unanimously resolved by those councillors present to:

REFUND, from the budgeted account, to the owner of the property of lot number 1998-95-8404 the sum of $2,635.24, representing the overpayment resulting from this administrative error.

7.6 Budget 2027 and Triennial plan 2027-2029 – Special meeting date for presentation and adoption

WHEREAS the council is required, pursuant to Section 953.1 of the Municipal Code, to adopt, at a special meeting, its budget estimates and its three-year capital expenditures program for the next fiscal year;

2026-10-166 THEREFORE, it is moved by Councillor Carole Brandt and unanimously resolved by those councillors present :

THAT the 2027 budget estimates and the 2027–2028–2029 three-year capital expenditures program shall be presented for adoption at a special meeting to be held on December 8, 2026, at the community hall located at 60 Route Morrison in Arundel, at 5:30 p.m.;

AUTHORIZE the clerk-treasurer to issue a notice pursuant to Section 956 of the Municipal Code.

7.7 Regular meeting calendar 2027

WHEREAS Section 148 of the Municipal Code provides that the council shall establish, before the beginning of each calendar year, the schedule for its regular meetings;

WHEREAS the council deems it appropriate to set the second Tuesday of the month as the date for regular meetings, at 7:00 p.m.;

WHEREAS the community hall located at 60 Route Morrison, in Arundel, is the preferred venue for said meetings;

2026-10-167 THEREFORE, it is moved by Councillor Carole Brandt and unanimously resolved by those councillors present to :

ESTABLISH the schedule of regular meetings for the year 2027 as follows:

Tuesday, January 19
Tuesday, February 9
Tuesday, March 9
Tuesday, April 13
Tuesday, May 11
Tuesday, June 8
Tuesday, July 13
Tuesday, August 10
Tuesday, September 14
Tuesday, October 12
Tuesday, November 9
Tuesday, December 14

THAT regular meetings will be held at 7:00 p.m. at the community center located at 60 Route Morrison, Arundel, unless otherwise noted.

8. PUBLIC WORKS AND MUNICIPAL FACILITIES

8.1 Beaven Creek Brayden Pavilion – door repairs

WHEREAS the exterior doors of the Brayden Pavilion, located in Beaven Creek Park, require repair work, both for the main door and the door leading to the basement;

WHEREAS a bid was submitted by Les Entreprises S. Arbour on September 3, 2026;

WHEREAS the repairs required for the main door are minor in nature and will extend its useful life for at least one additional season;

WHEREAS the basement door requires major repairs and the council deems it appropriate to replace it with a garage-style door, which is better suited to the building’s needs;

WHEREAS the award of this negotiated contract complies with the provisions of the Municipality’s contract management bylaw;

2026-10-168 THEREFORE, it is moved by Councillor Chantal Pieters and unanimously resolved by those councillors present to:

AWARD a contract to Les Entreprises S. Arbour in the amount of $3,038.74 (before taxes) for the replacement of the basement door at the Brayden Pavilion;

THAT this expense be paid from the parks fund.

8.2 Skating rink maintenance – 2026-2027 winter season

WHEREAS the municipal ice rink located at Beaven Creek Park must be maintained for the 2026–2027 winter season;

WHEREAS the council deems it appropriate to award a contract to a third party for ice maintenance for the season;

WHEREAS Olivier Provost is able to maintain the ice and clear snow from it for a lump-sum amount of $6,000.00 (before taxes), but the municipality will provide the use of a snowblower;

WHEREAS this private contract complies with the bylaw on contract management;

2026-10-169 THEREFORE, it is moved by Councillor Terence Flanagan and unanimously resolved by those councillors present to:

AUTHORIZE the Director general to sign, on behalf of the municipality, a service contract between the municipality and Olivier Provost for the maintenance and snow removal of the skating rink at Beaven Creek Park for the 2026–2027 winter season at a lump-sum amount of $6,000.00 (before taxes);

THAT the funds for this expenditure be drawn from the authorized budget account.

8.3 Citizen Home – carpet installation - supplementary

WHEREAS a contract was awarded for the replacement and installation of carpeting at the Citizen Home, as set forth in Resolution 2026-06-093;

WHEREAS the baseboards had to be replaced during installation, resulting in additional costs, and the work to remove the carpeting proved to be more complex and labor-intensive than anticipated, as shown in Invoice No. 1252;

2026-10-170 THEREFORE, it is moved by Councillor Daniel Fournier and unanimously resolved by those councillors present to :

AUTHORIZE an additional payment of $621.97 (before taxes) to Mario St-Amour’s firm;

THAT this amount be drawn from the working capital fund and amortized over two years.

9. PUBLIC SAFETY

9.1 First responder service – Budget 2027

WHEREAS the municipalities of Arundel and Harrington have entered into an intermunicipal agreement regarding first responder services;

WHEREAS the Municipality of Arundel signed a one-year agreement with Santé Québec on May 7, 2026, entitled “Agreement Concerning Level 3 First-Responder Services,” which may be renewed for an additional year and includes financial assistance, and the Municipality of Harrington has signed a comparable agreement;

WHEREAS the members of the council have reviewed the proposed budget for the first responder service and the cost allocation calculated according to the

formula set forth in the intermunicipal agreement entered into between the municipalities of Arundel and Harrington on June 13, 2025;

2026-10-171 THEREFORE, it is moved by Councillor Carole Brandt and unanimously resolved by those councillors present :

THAT the council confirm its approval of the First Responders Service budget for the year 2027, which has been set at $61,361, including a contribution of $1,000 from the Municipality of Amherst, for a cost-sharing basis between Harrington and Arundel of $60,361;

THAT the Municipality of Arundel's share be drawn from the designated budget account.

10. URBAN PLANNING AND ENVIRONMENT

11. RECREATION, CULTURE AND COMMUNITY LIFE

11.1 Reseau Biblio – 2027 Tariff

WHEREAS the municipality is an affiliate member of the Réseau Biblio des Laurentides

WHEREAS a municipal contribution is required for the services of the Réseau Biblio des Laurentides in 2027, calculated based on the resident population in accordance with the decree to be published in the Official Gazette of Quebec in December 2026.

WHEREAS the contribution for the year 2027 will be $5.20 per resident, an increase from the 2026 rate of $5.15;

2026-10-172 THEREFORE, it is moved by Councillor Chantal Pieters and unanimously resolved by those councillors present to :

AUTHORIZE the contribution to the Réseau BIBLIO des Laurentides at a rate of $5.20 per resident, as established by the Official Gazette of Québec in December 2026;

THAT this amount be drawn from the designated budget account.

11.2 Remembrance day – Wreath – Donation to Legion

WHEREAS the council deems it appropriate to participate in Remembrance Day activities on November 11, 2026 and local activities to be held on November 8;

WHEREAS, among the activities organized by the Rouge River Legion of Arundel (Branch 192), wreaths will be laid;

WHEREAS the Legion is distributing wreaths at a cost of $100.00 (before taxes);

2026-10-173 THEREFORE, it is moved by Councillor Carole Brandt and unanimously resolved by those councillors present to :

ALLOCATE the sum of $100.00 (before taxes) to the Canadian Legion, Branch 192, as a donation for the laying of a wreath;

THAT this expenditure be charged to the designated budget account.

11.3 Elder Outreach – request for financial support

WHEREAS the organization Les Aînés se joignent (Elder Outreach), led by resident Julia Stuart, uses the parish hall of the Anglican Church of Arundel to hold its activities;

WHEREAS the church's administrators require the organization to maintain a general liability insurance policy;

WHEREAS the organization is requesting $200 in financial assistance from the Municipality to cover this expense, and the Municipal Council deems it appropriate to support this request;

2026-10-174 THEREFORE, it is moved by Councillor Carole Brandt and unanimously resolved by those councillors present :

THAT the Municipality of Arundel grant financial assistance in the amount of $200 to Ms. Julia Stuart for the organization Les Aînés se joignent (Elder Outreach);

THAT this expense be charged to the budget line item designated for this purpose.

12. MAYOR'S COMMUNICATION TO THE PUBLIC

13. COMMUNICATION FROM COUNCILLORS TO THE PUBLIC

14. QUESTION PERIOD

15. ADJOURNMENT OF MEETING

2026-10-175 It is **MOVED** by councillor Carole Brandt and unanimously **resolved** by those councillors present:

THAT the meeting be adjourned at 7:42 PM.

ADOPTED UNANIMOUSLY

(S) Marc Poirier, mayor

(S) Philip Toone, clerk-treasurer