

Minutes of the special meeting held on July 31, 2023 at 5:30 p.m. of the Council of the Municipality of Arundel at the Town Hall located at 2 du Village Street in Arundel.

At this meeting were present

Mayor Pascale Blais, president of the assembly;
Councillors Jonathan Morgan, Tamara Rathwell, Richard E. Dubeau, Danny Paré,
Marc Poirier and Carole Brandt.

Clerk-treasurer Paula Knudsen is also present.

1. ESTABLISHMENT OF QUORUM AND OPENING OF THE MEETING

Mrs. Pascale Blais, Mayor, establishes quorum, welcomes those present and opens the regular meeting. It is 5:34 p.m.

2. ASCERTAINMENT OF THE REGULARITY OF THE MEETING

The mayor of the Municipality of the Township of Arundel and president of the assembly, Mrs. Pascale Blais notes the regularity of the meeting since there was a quorum and the notice of the special meeting was served to all members of council, in accordance with Articles 152 and 156 of the *Municipal Code of Quebec*.

3. QUESTION PERIOD

4. ADOPTION OF THE AGENDA

2023-07-233

It was moved by councillor Marc Poirier and unanimously resolved by those present:

THAT the agenda be adopted as presented and reproduced below:

1. ESTABLISHMENT OF QUORUM AND OPENING OF THE MEETING

2. ASCERTAINMENT OF THE REGULARITY OF THE MEETING

3. QUESTION PERIOD

4. ADOPTION OF THE AGENDA

5. FINANCIAL AND ADMINISTRATIVE MANAGEMENT

5.1 Deposit of the Director General and Clerk-Treasurer's resignation letter – Paula Knudsen

5.2 Human resources management and labour relations – Human resources and labour relations department of the Fédération Québécoise des municipalités and FQM legal services – Authorization to sign a IDG service offer

6. PUBLIC WORKS AND MUNICIPAL FACILITIES

7. PUBLIC SECURITY

8. URBANISM AND ENVIRONMENT

9. COMMUNICATION OF THE MAYOR TO THE PUBLIC

10. COMMUNICATION OF THE COUNCILLORS TO THE PUBLIC

11. QUESTION PERIOD

12. CLOSING OF THE MEETING

Councillor Jonathan Morgan request the vote

ADOPTED UNANIMOUSLY

5. FINANCIAL AND ADMINISTRATIVE MANAGEMENT

5.1 Deposit of the Director General and Clerk-Treasurer's resignation letter – Paula Knudsen

Deposit of the letter of resignation of Mrs. Paula Knudsen dated July 25, 2023 and effective August 8, 2023

5.2 Human resources management and labour relations – Human resources and labour relations department of the Fédération Québécoise des municipalités and FQM legal services – Authorization to sign a IDG service offer

WHEREAS the Municipality of Arundel is a member of the Fédération québécoise des municipalités (the "FQM");

WHEREAS the FQM offers a support service in human resources and labour relations, including legal services and referral of interim general manager candidates from its bank of candidates (called: DGI temporary replacement), as well as many other services in human resources and labour relations;

WHEREAS the hourly rates for these services have been set at \$135 to \$215 for the year 2023;

WHEREAS the opportunity for the Municipality to benefit from support in human resources and labor relations;

WHEREAS the offer of service received from the FQM regarding the DGI temporary replacement service.

2023-07-234

THEREFORE IT IS PROPOSED by councillor Marc Poirier and unanimously resolved by those present:

THAT the Municipality of Arundel mandate the Service en ressources humaines et relations du travail and the Services juridiques FQM to advise and support it, as needed, in matters of human resources and labour relations, and this, at the hourly rates then in effect;

THAT the Municipality mandate the Service en ressources humaines et relations du travail de la FQM for the temporary DGI replacement service, and this, according to the terms and rates set out in the service offer;

THAT Mayor Pascale Blais be authorized to sign the DGI temporary replacement service offer and all related documents, in order to give full effect to the present resolution.

Councillor Jonathan Morgan requests the vote

CARRIED UNANIMOUSLY

6. PUBLIC WORKS AND MUNICIPAL FACILITIES

7. PUBLIC SECURITY

8. URBANISM AND ENVIRONMENT

9. COMMUNICATION OF THE MAYOR TO THE PUBLIC

10. COMMUNICATION OF THE COUNCILLORS TO THE PUBLIC

11. QUESTION PERIOD

12. CLOSING OF THE MEETING

2023-07-235

It is moved by councillor Tamara Rathwell and unanimously resolved by those present:

THAT the meeting be **CLOSED** at 6:26 pm.

CARRIED UNANIMOUSLY

Pascale Blais
Mayor

Paula Knudsen
Director General
And Clerk-Treasurer

CERTIFICATE OF THE CLERK-TREASURER

I, Paula Knudsen, Director General and Clerk-Treasurer of the Municipality of the Township of Arundel, certify under oath that there are funds available to pay all expenses authorized in these minutes.

Ms. Paula Knudsen, Director General
and Clerk-Treasurer

I, Pascale Blais, Mayor of the Municipality of the Township of Arundel, certify that the signing of these minutes is equivalent to the signing by law of all resolutions contained herein within the meaning of Section 142 (2) of the Quebec Municipal Code.

Mrs. Pascale Blais, Mayor