

Minutes of the special meeting held on June 1, 2023 at 4:35 p.m. of the Council of the Municipality of Arundel at the Town Hall located at 2 du Village Street in Arundel.

At this meeting were present

Mayor Pascale Blais, president of the assembly;
Councillor Tamara Rathwell, Councillors Richard E. Dubeau and Danny Paré.

The positions of councillors in seats number 1, 5 and 6 are vacant.

Clerk-treasurer Paula Knudsen is also present.

1. ESTABLISHMENT OF QUORUM AND OPENING OF THE MEETING

Mrs. Pascale Blais, Mayor, establishes quorum, welcomes those present and opens the regular meeting. It is 4:35 p.m.

2. ASCERTAINMENT OF THE REGULARITY OF THE MEETING

Whereas section 157 of the Quebec Municipal Code allows the notice of meeting provided for in sections 152 and 153 to be waived when all members of council present on the territory of the municipality are present.

All members of council of the Municipality of the Township of Arundel being present and each one waiving the notice of meeting and accepting that the present special meeting be held and they consent to consider the matters on the agenda.

3. QUESTION PERIOD

4. ADOPTION OF THE AGENDA

2023-06-177

It was moved by councillor Richard E. Dubeau and unanimously resolved by those present:

THAT the agenda be adopted as presented and reproduced below:

- 1. Establishment of quorum and opening of the meeting**
- 2. Ascertainment of the regularity of the meeting**
- 3. Question period**
- 4. Adoption of the agenda**
- 5. Notice of motion and by-laws**

5.1 Notice of motion concerning By-Law Number 293 Establishing Remuneration for Election Officers

5.2 Presentation and Tabling of Draft By-Law Number 293 Establishing Remuneration of for Election Officers

- 6. Financial and administrative management**

6.1 Consultant – Surplus Appropriation

- 7. Public works and municipal facilities**
- 8. Public security**
- 9. Urbanism and environment**
- 10. Communication of the mayor to the public**

11. **Communication of the councillors to the public**
12. **Question period**
13. **Closing of the meeting**

ADOPTED UNANIMOUSLY

5. NOTICE OF MOTION AND BY-LAWS

5.1 Notice of Motion Concerning By-Law Number 293 Establishing Remuneration for Election Officers

NOTICE

PURSUANT TO Section 445 of the Quebec Municipal Code, Councillor Tamara Rathwell gives notice of motion of the presentation, at a future Council meeting, of a by-law establishing remuneration for election officers.

5.2 Presentation and Tabling of Draft By-Law Number 293 Establishing Remuneration for Election Officers

TABLING

PURSUANT TO section 445 of the Quebec Municipal Code, Mayor Pascale Blais presents Draft By-Law 293 Establishing Remuneration for Election Officers, which will be available on the Municipality's website in the days following this meeting.

6. FINANCIAL AND ADMINISTRATIVE MANAGEMENT

6.1 Consultant – Surplus Appropriation

WHEREAS resolution 2023-05-162;

WHEREAS the need for additional professional services and support for the advancement and completion of the many files underway and given the upcoming by-elections;

WHEREAS that the municipality hired a Director General and Clerk-Treasurer, Ms. Paula Knudsen, on May 17;

WHEREAS –the professional services retained may include coaching, training and any other support required;

2023-06-178

THEREFORE IT IS PROPOSED by councillor Danny Paré and unanimously resolved by those present:

TO APPROPRIATE an additional amount of \$14,950 from the unallocated surplus to budget item 02 13001 419 entitled "Consultant".

CARRIED UNANIMOUSLY

7. PUBLIC WORKS AND MUNICIPAL FACILITIES

8. PUBLIC SECURITY

9. URBANISM AND ENVIRONMENT

10. COMMUNICATION OF THE MAYOR TO THE PUBLIC

11. COMMUNICATION OF THE CONCILLORS TO THE PUBLIC

12. QUESTION PERIOD

13. CLOSING OF THE MEETING

2023-06-179

It is moved by councillor Tamara Rathwell and unanimously resolved by those present:

THAT the meeting be **CLOSED** at 4:52 pm.

CARRIED UNANIMOUSLY

Pascale Blais
Mayor

Paula Knudsen
Director General
And Clerk-Treasurer

CERTIFICATE OF THE CLERK-TREASURER

I, Paula Knudsen, Director General and Clerk-Treasurer of the Municipality of the Township of Arundel, certify under oath that there are funds available to pay all expenses authorized in these minutes.

Ms. Paula Knudsen, Director General
and Clerk-Treasurer

I, Pascale Blais, Mayor of the Municipality of the Township of Arundel, certify that the signing of these minutes is equivalent to the signing by law of all resolutions contained herein within the meaning of Section 142 (2) of the Quebec Municipal Code.

Mrs. Pascale Blais, Mayor