

Minutes of the ordinary meeting of council of the Municipality of the Township of Arundel held at the municipal office located at 2 Village Street, Arundel on the 9th day of July 2015 at 7:03 p.m.

Present were councillors: Julia Stuart, Bernard Bazinet, Hervey William Howe, Daniel L. Fournier, Marlene Séguin and the mayor Guylaine Berlinguette.

Councillor Joanna Nash is absent.

The director general France Bellefleur and the administrative assistant, Carole Brandt, are present.

Agenda

1. Adoption of the Agenda

2. Consultation on requests for minor variances

2.1 Request for minor variances – 14, Courte road – Roll number 1488-32-9593

2.2 Request for minor variances – 3, Golf road – Roll number 1894-22-0916

3. Requests for minor variances

3.1 Request for minor variances – 14, Courte road – Roll number 1488-32-9593

3.2 Request for minor variances – 30, Golf road – Roll number 1894-22-0916

4. Adoption of minutes

4.1 Ordinary meeting of June 11th 2015

5. Notice of motion and by-laws

5.1 Notice of motion – By-law #202 – Circulation of heavy vehicles on Beaven Lake road

5.2 Adoption – By-law #200 modifying zoning by-law #112 and aimed at the creation of zone Af-39-1

5.3 Adoption – By-law #201 modifying by-law #195 decreeing the rate for activities, goods and municipal services

6. Financial and administrative management

6.1 List of bills to pay up to June 30th 2015

6.2 Municipal insurance contract renewal from July 13th 2015 to July 13th 2016 – La Mutuelle des municipalités du Québec

6.3 Service contract renewal – Canon copier

6.4 Annual seminar – Main Street Foundation (postponed)

6.5 Agreement protocol – Computer services – MRC des Laurentides

6.6 Filing of the financial reports – Partial election 2015

7. Urbanism and environmental health

7.1 Nominations – Planning advisory committee

8. Culture and leisure

8.1 Authorization – Irish Festival – Arundel Festival

9. Mayor’s and councillors’ report

10. Question period

11. Termination of meeting

2015-0093

1. Adoption of the Agenda

It is moved by councillor Julia Stuart

That the Agenda be adopted as presented.

ADOPTED UNANIMOUSLY

2. Consultation on a request for minor variances

2.1 Request for minor variances – 14 Courte road – Roll number 1488-32-9593

The mayor invites the audience to state their comments or opposition regarding this minor variances request.

Citizens ask questions regarding this request and Mrs. France Bellefleur, director general, answers their questions.

No comments or objections have been presented with regard to this minor variances request.

2.2 Request for minor variances – 30- Golf road – Roll number 1894-22-0916

The mayor invites the audience to state their comments or opposition regarding this minor variances request.

Citizens ask questions regarding this request and Mrs. France Bellefleur, director general, answers their questions.

No comments or objections have been presented with regard to this minor variances request.

3. Request for minor variances

2015-0094

3.1 Request for minor variances – 14 Courte road – Roll number 1488-32-9593

WHEREAS the request for minor variances filed by the owner of 14, Courte road, roll number 1488-32-9593;

WHEREAS the request for minor variances is aimed to authorize the construction of a garage in the front yard when they are only allowed in side yards and back yards;

WHEREAS that the location chosen by the owner for the construction of the garage is the only suitable location on the property;

WHEREAS the architectural style and the exterior cladding of the garage will be identical to those of the house;

WHEREAS that a shed is currently approximately where the garage will be built and that it will be demolished;

WHEREAS the impacts on neighbors will be minimal;

WHEREAS the Mayor invited the audience to make their comments or opposition in relation to this request for minor variances;

WHEREAS that no comment or no opposition was presented with regard to these minor variances;

WHEREAS the recommendation of the Planning Advisory Committee to accept this request;

CONSEQUENTLY,

It is moved by councillor Daniel L. Fournier

And carried that council approve the request for minor variances and authorizes the construction of a garage in the front yard when they are only allowed in side yards and back yards for the property on 14 Courte road, roll number 1488- 32-9593.

ADOPTED UNANIMOUSLY

2015-0095

3.2 Request for minor variances – 30 Golf road – Roll number 1894-22-0916

WHEREAS the request for minor variances filed by the owner of 30 Golf road, roll number 1894-22-0916;

WHEREAS this request for minor variances was filed as part of a project to build an industrial garage;

WHEREAS that the use class "medium industry", within which are included construction companies are currently authorized in the zoning by-law for the zone Ru-23, area which the affected property is located;

WHEREAS the request for minor variances is aimed at:

- To authorize the construction of a carport to store machinery in the front yard when they are only allowed in side yards and back yards;

- To authorize the construction of two (2) carports to store machinery with three (3) sides closed while the maximum is two closed sides (2) for this type of construction;

WHEREAS the development proposals will help preserve the recreational and residential character of the area compared to a traditional settlement with a street facade that would require a complete deforestation in the front yard;

WHEREAS that the height of the proposed garage will be thirty two (32) feet, the projected external cladding will be a green or beige board and batten wood clapboard and the coating of the planned roof will be a black or brown asphalt shingle, thus limiting the visual impact of the building in the sector;

WHEREAS that the negative effects on the neighborhood will be less with the proposed development;

WHEREAS the Mayor invited the audience to make their comments or opposition in relation to this request for minor variances;

WHEREAS that no comment or no opposition was presented with regard to these minor variances;

WHEREAS the recommendation of the Planning Advisory Committee to accept this request;

CONSEQUENTLY,

It is moved by councillor Marlene Séguin

And carried that council approve the request for minor variances and authorizes the construction of a carport to store machinery in the front yard when they are only permitted in side and rear yards as well as the construction of two (2) carports to store machinery with three (3) sides closed while the maximum is two closed sides (2) for this type of construction, for the property located at 30, Golf road, roll number 1894-22-0916 with the following conditions:

- Only one vehicular access with a maximum width of twenty (20) feet must be planned for this use and conifers with a minimum height of 1.5 meters must be planted, if required, to reduce the size of the existing access to the area, the essence of the trees chosen must reach a minimum height of six (6) meters at maturity;

- That a wooded strip, in its natural state (without human intervention) with a minimum width of eight (8) meters on the entire front line, with the exception of the vehicular access, be maintained at all times and if any diseased trees, damaged or dead in this band, must be replaced by a conifer with a minimum height of 1.5 meters at planting, the tree species chosen must reach a minimum height of 6 meters at maturity;

- That none of the existing trees located at the limit of lots 16-16 and 16-17, be cut and that all diseased trees, damaged or dead in this band be replaced by a conifer with a minimum height of 1.5 meters when planting the tree species chosen, they must reach a minimum height of 6 meters at maturity;

- That a site planning and implantation of the proposed building, including the identification of the wooded strip in the front be done by a land surveyor, prior to the issuance of the building permit. The plan should indicate, in addition to the usual items, the distance from the commercial building projected compared to the neighboring residences.

ADOPTED UNANIMOUSLY

4. Adoption of minutes

2015-0096

4.1 Ordinary meeting of June 11th 2015

TAKE NOTICE that a copy of the minutes of the ordinary meeting of June 11th 2015 was given to each member of the municipal council;

It is moved by councillor Julia Stuart

And carried to adopt the minutes of the ordinary meeting of council held on June 11th 2015.

ADOPTED UNANIMOUSLY

5. Notice of motion and by-laws

5.1 Notice of motion – By-law #202 – Circulation of heavy vehicles on Beaven Lake road

Notice of motion is given by councillor Julia Stuart that at a subsequent meeting of council she would move or cause to be moved the adoption of a by-law regarding the circulation of heavy vehicles on Beaven Lake road.

2015-0097

5.2 Adoption – By-law #200 modifying zoning by-law #112 and aimed at the creation of zone Af-39-1

WHEREAS that urbanism by-laws are in force in the territory of the Municipality of the Township of Arundel, since June 4th 2003, the date of issue of the certificate of conformity of the MRC des Laurentides;

WHEREAS the municipal garage and community facilities benefit from rights acquired on agricultural land since they were located at that location prior to November 7th, 1981, date of the decree of the agricultural area in Arundel;

WHEREAS the council wishes to proceed with the demolition and reconstruction of a new garage and the redevelopment of community facilities;

WHEREAS a notice of motion was duly given at the Council meeting held May 14th, 2015;

CONSEQUENTLY,

It is moved by councillor Julia Stuart

And carried that council adopt by-law # 200 amending zoning by-law # 112 and aimed at the creation of zone Af-39-1.

ADOPTED UNANIMOUSLY

2015-0098

5.3 Adoption – By-law #201 modifying by-law #195 decreeing the rate for activities, goods and municipal services

WHEREAS that under the Municipal Taxation Act (section 244.1 to 244.10 LFM) a municipality may establish pricing terms for the provision of municipal services;

WHEREAS that for this purpose the council must adopt a by-law establishing such rules;

WHEREAS that by-law #195 must be amended in order to make some adjustments;

WHEREAS a notice of motion of this by-law was duly given at the ordinary council meeting held June 11th, 2015;

CONSEQUENTLY,

It is moved by councillor Daniel L. Fournier

And carried that council adopt by-law #201 amending by-law #195 decreeing the rates for activities, municipal goods and services.

ADOPTED UNANIMOUSLY

6. Financial and administrative management

2015-0099

6.1 List of bills to pay up to June 30th 2015

It is moved by councillor Marlene Séguin and carried to approve the list of bills to pay as presented:

Arundel Citizens Home	315.00 \$
Amyot Gélina	8 145.40 \$
Bell Mobilité	47.51 \$
Bell Canada	267.25 \$
Dubé Guyot*	1 021.56 \$
Energie Sonic*	974.38 \$
Equip. Médi-Secur*	287.01 \$
Entreprises Bourget	7 930.22 \$
Financière Banque Nationale	1 188.25 \$
Fournitures de bureau Denis*	12.64 \$
Great West	2 354.14 \$
Gilbert P. Miller & fils*	1 369.35 \$
Groupe Ultima	14 276.00 \$
Hydro Québec	1 309.83 \$
Juteau Ruel	50.02 \$

Local SCFP	586.57 \$
Marc Marier	130.00 \$
Matériaux McLaughlin*	750.49 \$
Média Transcontinental*	515.09 \$
Mécanique Benoit Pépin*	256.93 \$
Municipalité d'Huberdeau	5 406.25 \$
MRC des Laurentides	1 211.55 \$
Outils Tremblant*	34.15 \$
Petite caisse*	62.35 \$
Photocopies Illico*	11.88 \$
Poissant Excavation Inc.*	747.34 \$
Pneus Lavoie*	311.58 \$
Serres d'Arundel*	206.88 \$
Shaw Direct	38.50 \$
Uniprix Mt-Tremblant*	673.52 \$
Ville de Ste-Agathe-des-Monts	86.23 \$
Visa Desjardins*	1 250.22 \$
Zoll Médical Canada*	119.58 \$
Salaries and employers contribution	30 599.75 \$
Bank fees	79.36 \$

List of checks issued:

#3717 Festival d'Arundel	3 000.00 \$
#3718 Loisirs d'Arundel	1 000.00 \$
#3719 Loisirs d'Huberdeau	2 500.00 \$
#3722 Kimberley Morrison	829.42 \$

* Report in virtue of by-law #171 delegation of power

That the municipal council acknowledges receipt of the report in virtue of by-law #171 delegating power for the period of the month of June 2015, transmitted July 7th 2015.

I, the undersigned, certify that the Municipality of the Township of Arundel has the necessary available funds for the expenses listed above.

France Bellefleur, CPA, CA
Director general

ADOPTED UNANIMOUSLY

2015-0100

6.2 Municipal insurance contract renewal from July 13th 2015 to July 13th 2016 – La Mutuelle des Municipalités du Québec

WHEREAS the municipality must carry out the renewal of its municipal insurance contract;

WHEREAS that the renewal proposed by the insurer La Mutuelle des Municipalités du Québec is advantageous for the municipality;

CONSEQUENTLY,

It is moved by councillor Julia Stuart

And carried to renew the insurance contract of the municipality with La Mutuelle des Municipalités du Québec and Groupe Ultima Inc from July 13th, 2015 to July 13th, 2016 in the amount of \$ 14 276 including taxes.

ADOPTED UNANIMOUSLY

2015-0101

6.3 Service contract renewal – Canon copier

WHEREAS the service contract for maintenance of the copier must be renewed;

WHEREAS the service contract includes all original Canon parts and supplies, preventative maintenance, service calls and powder;

CONSEQUENTLY,

It is moved Daniel L. Fournier

And carried that the council renew the service contract including all Canon parts and supplies, preventative maintenance, service calls and powder for the copier with Juteau Ruel Inc. for an amount of \$ 0.0163 a copy plus applicable taxes.

ADOPTED UNANIMOUSLY

6.4 Annual seminar – Main Street Foundation (postponed)

This point is postponed to a subsequent meeting.

2015-0102

6.5 Agreement protocol – Computer services – MRC des Laurentides

WHEREAS by its resolution 2002.10.2942, the MRC des Laurentides has affirmed its jurisdiction with regard to implementation, operation and use of a telecommunications network bandwidth, in respect with all the local municipalities whose territory is situated within its own, according to the formalities set out in the Act;

WHEREAS that significant investments in equipment and infrastructure have been made and that municipalities components of the MRC expressed the wish to entrust to the latter various IT services;

WHEREAS it is appropriate to establish, through an agreement, the role and responsibilities of each party to ensure that the MRC des Laurentides can offer a quality service;

CONSEQUENTLY,

It is moved by councillor Marlene Séguin

And carried that council approve the protocol agreement on IT services and authorizes the Mayor Guylaine Berlinguette as well as the director general, France Bellefleur, to sign the protocol agreement on behalf of the Municipality of the Township of Arundel.

ADOPTED UNANIMOUSLY

6.6 Filing of the financial reports – Partial election 2015

In accordance with the Act respecting elections and referendums in municipalities, the director general files section 2 of the DGE-1038 forms - List of donors received before the municipal council. The director general confirmed that the DGE-1038 forms were sent to the Director General of Elections. The list of donors will be broadcast on the Director General of Elections website.

7. Urbanism and environmental health

2015- 0103

7.1 Nominations – Planning advisory committee

WHEREAS that planning by-laws have been in force in the territory of the Municipality of the Township of Arundel, since June 4th 2003, the date of issue of the certificate of conformity of the MRC des Laurentides;

WHEREAS that under this regulation, a president, a vice president and a secretary of the Planning Advisory Committee shall be appointed by the municipal council;

WHEREAS the recommendation of the Planning Advisory Committee;

CONSEQUENTLY,

It is moved by councillor Julia Stuart

And carried that the council appoints to the Planning Advisory Committee, Mr. Gavin Graham as President, Réjean Villeneuve, as Vice-President and Mr. Jean-Philippe Robidoux, as Secretary.

ADOPTED UNANIMOUSLY

8. Culture and leisure

2015-0104

8.1 Authorization – Irish Festival – Arundel Festival

WHEREAS the nonprofit organization Arundel Festival wishes to organize an Irish festival in the territory of the municipality of Arundel on July 31st, August 1st and 2nd, 2015;

WHEREAS that this event will provide significant visibility for the Municipality of Arundel and the municipality supports this type of event;

WHEREAS that the citizens are invited to participate in this annual event;

WHEREAS that certain permissions must be granted in order to comply with municipal regulations;

CONSEQUENTLY,

It is moved by councillor Daniel L. Fournier

And carried:

THAT council authorizes the holding of the Irish Festival of Arundel on its territory, on July 31st, August 1st and 2nd 2015 and that, provided that the organizations fulfill their obligations;

THAT council approve the two (2) following names for this event, "Festival Irlandais d'Arundel " and "Arundel Irish Festival";

THAT council approves the use of the name "Municipality of Arundel" or "Arundel" by agencies to their advertising, and that, provided that the municipality retains a right and approval of the advertisement;

THAT the municipality supports and assists organizations in obtaining sponsorship and grants, and that, according to available resources and support, as required, any reasonable request in this direction;

THAT council authorizes, notwithstanding its noise regulations, the hours of application regarding noise are extended to 2 hours in the morning for the holding of the festival;

THAT council authorizes the organizers of the Irish Festival of Arundel to use the land of the municipal garage and the municipal hall for storage only (using the kitchen and toilets is prohibited);

THAT council authorizes, notwithstanding its by-laws on the occupation or zoning, installation of motor vehicles, trailers or trailer tents, on private property, after written agreement with the owner, which agreement will be sent in copy to the municipality. The occupation may begin no earlier than two (2) days before the start of the event and should not exceed two (2) days after the end of the event. To be authorized, there will be sanitary facilities (portable toilets) in sufficient quantity to the number of vehicles and occupants on the premises;

THAT the organization provide a copy of the insurance policy with liability coverage with a minimum of 5 million dollars, within two (2) weeks prior to the event;

THAT the organization obtains a permit from the municipality in which the conditions for the holding of such an event will be identified;

THAT the site and its facilities are delivered in the same condition as

before the holding of the event, by the organization;

THAT this resolution be valid for the 2015 festival;

THAT council authorizes the director general or the assistant director general, as well as the Mayor to sign all necessary documents for the application for authorization of a reunion permit to the Régie des alcools, des courses et des jeux and other necessary documents to ensure the implementation of this resolution.

ADOPTED UNANIMOUSLY

2015-0105

Termination of the meeting

It is moved by councillor Daniel L. Fournier that the meeting be terminated at 8:26 p.m.

ADOPTED UNANIMOUSLY

Guyline Berlinguette
Mayor

France Bellefleur CPA, CA
Director general