

Minutes of the extraordinary meeting of council of the Municipality of the Township of Arundel held at the municipal office located at 2 Village Street, Arundel on the 21st day of March 2016 at 8:32 a.m.

Present were councillors: Marlene Séguin, Bernard Bazinet, Daniel L. Fournier, Julia Stuart and Hervey William Howe.

The mayor, Guylaine Berlinguette and councillor Joanna Nash are absent.

The director general France Bellefleur is present.

OPENING OF THE SESSION

The meeting opened at 8:32 a.m. The councillors present of the Municipality of the Township of Arundel note the regularity of the session given there is quorum and that the notice of the special meeting was served to all members of council and this, in accordance with the provisions of Article 157 of the *Quebec Municipal Code*.

Ordre du jour

- 1. Appointment of the chairman**
- 2. Adoption of the agenda**
- 3. Tender 02-2016 – Installation of a synthetic turf coating - Contract**
- 4. Question period**
- 5. Termination of meeting**

2016-0038

1. Appointment of the chairman

WHEREAS the absence of the mayor, Guylaine Berlinguette, and pro-mayor, Joanna Nash;

WHEREAS it is necessary to appoint a person to act as chairman of the meeting;

CONSEQUENTLY,

It is moved by councillor Bernard Bazinet

And carried to appoint Mrs. Julia Stuart to act as chairman for the special meeting of March 21st, 2016, in the absence of the mayor and pro-mayor.

ADOPTED UNANIMOUSLY

2016-0039

2. Adoption of the agenda

It is moved by councillor Marlene Séguin

And carried that the agenda be adopted as presented.

ADOPTED UNANIMOUSLY

2016-0040

3. Tender 02-2016 – Installation of a synthetic turf coating - Contract

WHEREAS the municipality, on February 24th 2016, launched a tender for the installation of a synthetic turf coating for the multifunctional area at Beaven Creek park on the electronic tendering service of the Government of Quebec (SEAO);

WHEREAS the municipality has received three (3) bids;

WHEREAS by tender, the lowest bidder Pro-Turf Gazon Synthétiques Inc. did not submit a specimen of the proposed product meeting the required specifications and specifically has not submitted a product that meets the specifications required by Article 2.1 of the special technical guide (no drainage holes in the submitted sample as required), resulting in automatic rejection of the bid;

WHEREAS with its tender, the lowest bidder Pro-Turf Gazon Synthétiques Inc. provided a bid bond not signed by one of its representatives and the lack of signature by the contractor renders null and void the said bond, as provided in Article 6 of that bond and that this is a major irregularity that causes the automatic rejection of the bid;

WHEREAS that the bid of the lowest bidder Pro-Turf Gazon Synthétiques Inc has a third major irregularity because the contractor did not submit the specimen of guarantee of quality required and mandatory of Article 15 of the notice to the bidder, resulting in automatic rejection of the bid;

WHEREAS that the bid of the lowest bidder Pro-Turf Gazon Synthétiques Inc. has a fourth irregularity because the contractor did not properly complete the declaration of the bidder failing to affix his initials in each box (contractor affixed check marks instead);

WHEREAS that the bid from Pro-Turf Gazon Synthétiques Inc. has major irregularities causing its automatic rejection;

WHEREAS that, should a court consider these minor irregularities can be corrected, the municipality exercises its discretion and for the reasons stated above, does not authorize the correction of irregularities in the bid from Pro-Turf Gazon Synthétiques Inc and rejects such tender;

WHEREAS the second lowest bidder PC-Court Ltd did not submit with its bid a proposed product specimen meeting the specifications required by Article 2.1 of the bid of special technical guide (no drainage holes in the sample provided as required), resulting in automatic rejection of the bid;

WHEREAS that the second lowest bidder PC-Court Ltd did not submit the specimen of guarantee of quality required and mandatory of Article 15 of the notice to the bidder in that the specimen contains unauthorized restrictions and exclusions (quality guarantee limited to 40 hours a week and the manufacturer's obligations are limited to the value of the materials, excluding labor costs), resulting in automatic rejection of the bid;

WHEREAS that the bid of the second lowest bidder PC-Court Ltd has a major irregularity, including the absence of test reports from an independent laboratory proving the compatibility of the product subject to the specifications required;

WHEREAS that the bid of the second lowest bidder PC-Court Ltd has a fourth irregularity because the contractor did not properly complete the declaration of the bidder failing to affix his initials in each box (contractor affixed check marks instead);

WHEREAS that the bid of PC-Court Ltd has major irregularities causing its automatic rejection;

WHEREAS that, should the court conclude that these irregularities were only minor irregularities, the town council cannot consent to correct these irregularities and for all these reasons rejects the bid of PC- Court Ltd;

WHEREAS the third bidder, the company Les Surfaces Carpell Inc. produced a conforming bid in the amount of \$ 158 601.27 for the installation of a synthetic turf coating and including a maintenance contract with a duration of five (5) years;

CONSEQUENTLY,

It is moved by councillor Daniel L. Fournier

And carried:

THAT the preamble is an integral part hereof;

THAT council rejects the bid of the lowest bidder Pro-Turf Gazon Synthétiques Inc;

THAT council rejects the bid of the second lowest bidder PC-Court Ltd;

THAT council accepts the bid from Les Surfaces Sécuritaires Carpell Inc. in the amount of \$158 601.27 for the installation of a synthetic turf coating and the maintenance contract for five (5) years;

THAT the amount is payable with the grants received and receivable under the Fund of regional development and support program for sports and recreational facilities - Phase II as well as the operating fund, the latter being reimbursable by the administration fund over a period of ten (10) years.

ADOPTED UNANIMOUSLY

2016-0041

5. Termination of meeting

It is moved by councillor Marlene Séguin that the meeting be terminated at 8:49 a.m.

Julia Stuart
Chairman

France Bellefleur, CPA, CA
Director general