

Minutes of the extraordinary meeting of council of the Municipality of the Township of Arundel held at the municipal office located at 2 Village Street, Arundel on the 24<sup>th</sup> day of August 2017 at 8:30 a.m.

Present were councillors: Julia Stuart, Marlene Séguin, Daniel L. Fournier, Hervey William Howe and the mayor Guylaine Berlinguette.

Councillors Joanna Nash and Bernard Bazinet are absent.

The director general France Bellefleur and the administrative assistant Carole Brandt are present.

### **Agenda**

- 1. Adoption of the agenda**
- 2. Consultation on a request for a minor variance – 31 Morrison road – Roll number 1892-42-7545**
- 3. Request for a minor variance – 31 Morrison road – Roll number 1892-42-7545**
- 4. Municipal garage - Provisional acceptance – Groupe Laverdure Construction inc – Item Postponed**
- 5. Construction of the municipal garage – Approval of change orders 18 and 20**
- 6. Release of the payment withheld – Grace Road – Gilbert P. Miller & fils Ltée**
- 7. Work – De la Montagne road and post office**
- 8. Question period**
- 9. Termination of the meeting**

### **OPENING OF THE SESSION**

The meeting opened at 8:30 a.m. The mayor of the Municipality of the Township of Arundel and president of the assembly, Mrs. Guylaine Berlinguette notes the regularity of the session given there is quorum and that the notice of the special meeting was served to all members of council and this, in accordance with the provisions of Article 157 of the *Quebec Municipal Code*.

**2017-0141**

### **1. Adoption of the Agenda**

It is moved by councillor Daniel L. Fournier that the Agenda be adopted as presented.

**ADOPTED UNANIMOUSLY**

Councillor Marlene Séguin arrives

**2. Consultation on a request for a minor variance – 31 Morrison road – Roll number 1892-42-7545**

The Mayor invites the audience to submit their comments or objections to this application for conditional use.

No comments, objections or questions have been filed with respect to this application for a minor variance.

2017-0142

**3. Request for a minor variance – 31 Morrison road – Roll number 1892-42-7545**

**WHEREAS** the request for a minor variance filed by the owner of 31 Morrison Road, roll number 1892-42-7545;

**WHEREAS** that the request for a minor variance consists of authorizing the extension of the front yard parking area to a distance of twelve (12) meters from the high-water mark of the Beaven River, whilst the required minimum is twenty (20) meters

**WHEREAS** the owners have already begun to level the front yard in order to extend the grassed area of their land, as authorized by the current regulations;

**WHEREAS** that the newly created plateau has been designed to direct the flow of water to a sedimentation basin on the opposite side of the river, thus avoiding the leaching of surface materials to the river;

**WHEREAS** that the newly created bank has been seeded and covered with straw, allowing a rapid recovery of the herbaceous layer;

**WHEREAS** that the company is experiencing a significant growth of its clientele each year and that the need for parking space is thereby increased;

**WHEREAS** that there is no other place on the property that would provide a new parking space;

**WHEREAS** that the property has a single access to the Beaven River of five (5) meters wide and that the remainder of the riparian strip is in its natural state;

**WHEREAS** that the Mayor has invited the assistance to make their comments or their opposition with respect to this request for a minor variance;

**WHEREAS** that no comments or objections have been filed with respect to this application for a minor variance;

**WHEREAS** the recommendation of the planning advisory Committee to accept this request;

**CONSEQUENTLY,**

It is moved by councillor Julia Stuart

And carried that council approves this request for a minor variance and authorizes the property located at 31 Morrison Road, roll number 1892-42-7545, the extension of the front yard parking area to a distance of twelve (12) meters from the high-water mark of the Beaven River, so the required minimum is twenty (20) meters and this, with the following conditions:

- **THAT** the new parking space be drained to the sedimentation basin located upstream of the culvert located in the middle of the planned parking lot and that this basin be cleaned twice a year in order to prevent it from being filled with sediment and that it loses its functionality;
- **THAT** the vegetation be kept at all times on the entire riparian strip, with the exception of the existing access to the river;
- **THAT** shrubs be planted in the new embankment in order to solidify it and avoid erosion problems;
- **THAT** trees and shrubs occupy the entire riparian strip at all times and that dead or dangerous trees be immediately replaced;
- **THAT** no pruning or creation of a visual opening be permitted in the area between the parking lot and the river;
- **THAT** a bead of land be constructed at the north end of the parking lot to ensure that no sediment runs down the bank between the parking lot and the river.

**ADOPTED UNANIMOUSLY**

#### **4. Municipal garage - Provisional acceptance –**

**Groupe Laverdure**

**Construction Inc.**

Postponed to a subsequent meeting

**2017-0143**

#### **5. Construction of the municipal garage – Approval of change orders 18 and 20**

**WHEREAS** that certain modifications to plans and specifications must be made in the construction of the municipal garage;

**WHEREAS** that change order 18, prepared by DWB consultants, consists of the addition of five (5) electrical outlets to the community hall, specifically in the kitchen section;

**WHEREAS** that the change order 20, prepared by the firm Jean Damecour, architect, consists in providing and installing a new stop of snow and ice along the roof of the salt shelter, axis B;

**CONSEQUENTLY,**

It is moved by councillor Hervey William Howe

And carried that the municipal council approve change orders 18 and 20 as part of the municipal garage construction project and authorize the addition to the construction contract of Groupe Laverdure Construction inc. the additional costs for an amount of \$ 4,637.00 plus applicable taxes.

**ADOPTED UNANIMOUSLY**

**2017-0144**

**6. Release of the payment withheld – Grace Road – Gilbert P. Miller & fils Ltée**

**WHEREAS** that the contractor Gilbert P. Miller et fils Ltée completed the work in accordance with the tender documents;

**WHEREAS** that the firm Équipe Laurence, in charge of supervision of the works, recommended the final acceptance of the work and the release of the 5% contractual deduction;

**WHEREAS** that this deduction is payable conditional upon the statutory declaration of the contractor proving that its subcontractors and suppliers have been paid for the work performed, the services rendered or the materials supplied;

**CONSEQUENTLY,**

It is moved by councillor Daniel L. Fournier

And carried that council approve the final receipt of the work on Grace Road and authorize the release of the contractual withholding of five per cent (5%) in the amount of \$ 3,573.31 taxes included

**ADOPTED UNANIMOUSLY**

**2017-0145**

**7. Work – De la Montagne road and post office**

**WHEREAS** that certain road work is required on two (2) bridges located on de la Montagne road;

**WHEREAS** that the work involves replacing certain boards on the deck rolling surface and repaving the approaches;

**WHEREAS** that asphalt repair work must be done in the parking lot of the post office;

**CONSEQUENTLY,**

It is moved by councillor Julia Stuart

And carried that council accept the bid of Gilbert P. Miller & fils Ltée for an amount of \$ 12,490.00 plus applicable taxes and royalties for the repair of the bridges on de la Montagne Road and the parking of the post office.

**ADOPTED UNANIMOUSLY**

**2017-0146**

**Termination of meeting**

It is moved by councillor Marlene Séguin that the meeting be terminated at 8:37 a.m.

**ADOPTED UNANIMOUSLY**

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Guylaine Berlinguette  
Mayor

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France Bellefleur, CPA, CA  
Director general